

USER GUIDE: CROWDCAST

HOW TO JOIN AN ONLINE WORKSHOP OR WEBINAR USING CROWDCAST

GETTING STARTED WITH CROWDCAST

If you're unfamiliar with Crowdcast, have no fear, we're here to help!

When using Crowdcast, you will be able to see and hear the facilitator, watch the PowerPoint presentation, ask questions, and interact via a chat function.

You will not be seen or heard via video or audio, and you do not have to participate or use your real name.

Some funky aspects include: Crowdcast is free for event attendees, your free Crowdcast account lets you browse and access Crowdcast events, you can log in to your Crowdcast account to access all the events you have previously joined, attendees only receive emails related to the events they've joined, unless they're following a Crowdcast user (e.g. [like us!](#)), and Crowdcast doesn't send any marketing emails to you.

[Heeeeere's Crowdcast!](#)

([Can we get sued for that? Oops!](#))

[Discover - Crowdcast](#)

STEP ONE: REGISTER

We recommend watching this video to help you get ready:

[How to Attend A Crowdcast Event](#)

You will have been given a link for the webinar, probably in an email, or you have been able to register directly online via Crowdcast. For example: <https://www.crowdcast.io/e/i-will-survive>

Once you have clicked the link and see the event page on your screen, please click on the green Save My Spot! button, enter your email address when prompted, and press enter on your keyboard.

Once you have agreed to the terms and conditions and clicked Join Event, you will have a few required registration questions to answer, such as what your creative profession is or whether you have any accessibility issues. After answering these questions, click the green Register button, and you're in!

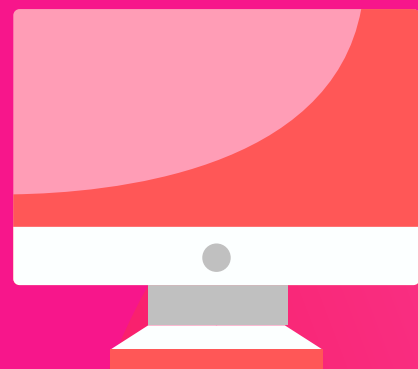
First time users are given a tour, so please leave enough time to explore the site and find out what you need to do in order to participate. It's not hard, promise!

STEP TWO: SIT BACK AND ENJOY YOUR SESSION

Once you have joined an event, you will easily be able to:

- Watch the facilitator present the workshop lecture;
- Watch the PowerPoint presentation;
- Chat to other participants (if you want to);
- Ask questions of the facilitator;
- Access more resources and links through the CHAT section.

You will also be given direction by the facilitator, and one of the friendly C+B Team will also be in the CHAT with you to answer any questions or give you guidance.



JUST FYI

You will not be seen or heard!

There is no audio or video. Your interaction will be through typing only. You can find more information on using Crowdcast here: <https://docs.crowdcast.io/en/articles/651701-attendee-quick-reference-guide>

If you have accessibility issues with Crowdcast, please let us know! You can contact us via hello@creativeplusbusiness.com

You may only have limited or timed access after the webinar to watch the Crowdcast recording and resources, so please make a note if that is the case with this webinar.

**AND NOW YOU'RE READY TO JOIN OUR WEBINAR!
THANKS FOR YOUR PATIENCE, SEE YOU SOON!**